

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING – MAY 14, 2015**

DIRECTORS PRESENT WERE:

Wayne Mauldin Ernie DeWinne Tom Nate

OTHERS IN ATTENDANCE:

Harry Maxwell Charlene Greenhill Walter Greenhill Wayne Overman
Joe Ortega Karen Antill

The meeting was called to order by the President Tom Nate at 7:00 p.m. May 14, 2015.

MINUTES: Each Director read the Minutes of the April 8, 2015 Board Meeting.

MOTION:

Ernie DeWinne made a motion to accept the April 8, 2015 minutes as presented.

Wayne Mauldin seconded the motion. - The Board voted unanimously and the motion passed.

TREASURER REPORT: Ernie DeWinne presented the balance sheet and profit and loss statements as of March 31, 2015, April 30, 2014 and April 30, 2015.

MOTION:

Wayne Mauldin made a motion to accept the treasurers report as presented.

Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

FIELD OPERATIONS: Joe Ortega advised that they had two (2) water main leaks, two (2) new taps, one (1) disconnect and two (2) reconnects for the month. Joe reported that they are cleaning up the right of ways and have hauled three loads of brush away so far. Joe reported that he has meter calibrations next month and TCEQ will be taking yearly samples on Monday. Ernie asked Wayne if he come to the meeting on June 23rd to go over new meters, water loss and leaks at the office; Wayne agreed. Joe advised that he needs to repair a lot of the lines he has cut in the roads in the past years. Ernie advised that according to the new County rules if we dig a trench, we have to repair it. Ernie requested that we buy a couple yards of cold mix to use as the initial fill and buy some bags of asphalt to top it off and tamp them down with a hand tamper. Ernie advised that he will contact the County and ask if they will spray a layer of hot oil and gravel to seal what we repair.

OFFICE OPERATIONS: Karen reported that she has finished all the quarterly reports. Karen reported that she will be sending out disconnect notices on May 18th to be disconnected on May 28th.

CLASS C LICENSE OPERATOR: Charlene Greenhill reported that she requested our records from TCEQ for the violations on well #1 and well #2 PWS# 0100017. Charlene advised that when TCEQ finds all the records she will be contacted with how much it will cost and was informed that some could be on microfilm and she will get a price Monday on how much it will cost to print out the microfilm. Charlene advised that she will be contacted once the request is completed and ready and let us know how much it will be so we can pay online.

Ernie DeWinne advised that he attended a water association meeting and was advised that we need to request an open records request with TCEQ and list TCEQ, TNRCC, the Texas Water Commission, and the Texas Department of Health since it is for an older well if we don't get what we need from what Charlene already ordered.

Charlene Greenhill advised that there are some new rules and regulations with TCEQ and will be sent to us from the lab. Charlene advised that TCEQ will be coming Monday to take the annual samples and will want to see our monitoring and operating plan.

Ernie DeWinne advised that we can now put the CCR on the main page of our website with a note on the bill and can save postage since we don't have to send it by mail anymore.

Charlene Greenhill is working on the EPA report and has to designate a chain of command to be contacted in the event of an emergency as well as all emergency numbers and an alternative water source.

OLD BUSINESS:

UPDATE ON WELL #5 WELL PROJECT, REVIEW STATUS OF ENGINEERING PHASE: Ernie DeWinne presented the engineers feasibility report and asked the Board to approve it with Thonhoff; the Board agreed.

REVIEW STATUS LOAN DOCUMENTS: Ernie DeWinne advised that the only thing that is holding up the loan agreement for us to sign is that the debt service schedule is not yet complete, Ernie advised them to complete the agreement with the standard payment agreements and the closing should still be on the twenty-first.

NEW BUSINESS:

DISCUSS PLAN AND TIME TABLE FOR INSTALING ADDITIONAL VALVES IN UNIT 1 AND OTHER UNITS: Ernie DeWinne advised that when we had the last major leak we had to call seventy (70) people about the disruption in service and would like to have five (5) valves installed to cut down the number of people affected by a disruption. The Board agreed and will have Joe install them when he has time.

MOTION:

Ernie DeWinne made a motion to purchase five (5) valves and install them in Unit 1.
Wayne Mauldin seconded the motion. - The Board voted unanimously and the motion passed.

RESOLUTION TO AUTHORIZE TWO NEW BANK ACCOUNTS, CONSTRUCTION ACCOUNT AND TWDB DEBT SERVICE RESERVE: Ernie DeWinne advised that we have to set up two (2) new bank accounts; a construction account and a TWDB debt service reserve, Ernie will take in the resolution tomorrow to BFSB to get them set up.

MOTION:

Wayne Mauldin made a motion to authorize the two (2) new bank accounts, construction account and TWDB debt service reserves.
Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

DISCUSS TREE REMOVAL ALONG WATER MAINS: Joe Ortega advised that some trees in the easements have been causing problems with the water lines so he has started cutting them out so the roots won't break the lines or be in the way.

DISCUSS INFORMATION REQUEST FROM WATER METER SUPPLIER: Ernie DeWinne advised that Aqua Metric Sales requested information that is public records with TCEQ and doesn't see anything on the list that should not be released to them for their review.

MOTION:

Wayne Mauldin made a motion to release the information requested from Aqua Metric Sales.
Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

The Board discussed replacing some of the old meters with new electric meters to see if they are any better.

MOTION:

Ernie DeWinne made a motion to purchase ten (10) electric meters from Morrison Supply.
Wayne Mauldin seconded the motion. - The Board voted unanimously and the motion passed.

Ernie DeWinne reported that TCEQ is putting on a free public drinking water conference on August 11 & 12th in Austin, which all you pay for is your hotel. Ernie advised that there will be a lot of vendors and TCEQ will be there answering questions. The Board discussed and Ernie will call Monday and register Wayne Mauldin, Tom Nate, Joe Ortega, Charlene Greenhill and himself to attend.

MOTION:

Wayne Mauldin made a motion to adjourn into Executive Session.
Ernie DeWinne seconded the motion. - The Board voted unanimously and the meeting was adjourned into Executive Session.